|  |  |
| --- | --- |
| schrift_s_600dpi | logo_s_600dpi |

|  |  |  |
| --- | --- | --- |
| HU Berlin – Faculty of Philosophy – History Department |  | **Humboldt-Universität zu Berlin**  Philosophische Fakultät  Institut für Geschichtswissenschaften  Erasmus Office  Unter den Linden 6  10117 Berlin  Germany |

**ERASMUS INCOMING STUDENT**

**TRANSCRIPT OF RECORDS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NAME OF SENDING INSTITUTION: | |  | | | |
| Faculty/Department | |  | | | |
| ECTS departmental coordinator: | |  | | | |
| E-mail: | |  | | | |
| NAME OF STUDENT: |  | | | Degree: |  |
| Date and place of birth: |  | | | Field of Study: |  |
| Matriculation number: |  | | | Study period: |  |
| NAME OF RECEIVING INSTITUTION: | | | **Humboldt-Universität zu Berlin** | | |
| Faculty/Department: | | | Institut für Geschichtswissenschaften / Department of History | | |
| Erasmus ID code: | | | D-BERLIN 13 | | |
| ECTS departmental coordinator: | | | Dr. Benjamin Conrad | | |
| E-Mail: | | | erasmus.geschichte@hu-berlin.de | | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Course Unit code (1) | Title of the course unit | | | | Duration of  course unit (2) | | Local  grade (3) | | ECTS  grade (4) | | ECTS  credits (5) | |
|  |  | | | |  | |  | |  | |  | |
|  |  | | | |  | |  | |  | |  | |
|  |  | | | |  | |  | |  | |  | |
|  |  | | | |  | |  | |  | |  | |
|  |  | | | |  | |  | |  | |  | |
|  |  | | | |  | |  | |  | |  | |
|  |  | | | |  | |  | |  | |  | |
|  |  | | | |  | |  | |  | |  | |
|  |  | | | |  | |  | |  | |  | |
| (1) (2) (3) (4) (5) see explanation on back page | | |  |  |  | |  | | **Total:** | | **25 ECTS** | |

Date Signature of registrar/dean/administration officer Stamp of institution:

(1) **Course unit code:**

Refer to the ECTS information Package

(2) **Duration of course unit:**

Y = 1 full academic year

1S = 1 semester 2S = 2 semesters

1T = 1 term/trimester 2T = 2 terms/trimesters

(3) **Description of the institutional grading system:**

A = 1,0 – 1,5 herausragend/excellent

B = 1,6 – 2,0 sehr gut/very good

C = 2,1 – 3,0 gut/good

D = 3,1 – 3,5 befriedigend/satisfying

E = 3,6 – 4,0 ausreichend/sufficient

F = 4,1 – 5,0 durchgefallen - nicht ausreichend/fail – non-sufficient

(4) ECTS grading scale:

|  |  |  |
| --- | --- | --- |
| ECTS Grade | % of successful students normally achieving the grade | Definition (only of failing grades) |
| **A**  **B**  **C**  **D**  **E**  **FX**  **F** | 10  25  30  25  10  -  - | FAIL - some more work required before the credit can be awarded  FAIL - considerable further work is required |

(5) **ECTS credits:**

1 full academic year = 60 credits

1 semester = 30 credits

1 term/trimester = 20 credits